



Catering Order Form

Step 1: Customer Information

Customer Name:		Phone #:	
		Email Address:	
Date Needed:	Day:	Time:	Order Taken By:
		AM PM	

Step 2: Order Information

Item:	Quantity	Price	Total
Commit to Fit Platter Black Forest Ham, Subway Club®, Turkey Breast, Turkey Breast, Turkey Breast & Black Forest Ham, Veggie Delite®,		\$35.00	
Flavour Craver* Platter(CN): Italian B.M.T. Roast Beef, Spicy Italian, Subway Club , Turkey Breast & Black Forest Ham		\$35.00	
Classic Combo Platter: B.L.T, Cold Cut Combo, Italian B.M.T.* Tuna, Turkey Breast,		\$35.00	
Custom Platter: Customer's choice of 5 Footlong™ sandwiches		\$35.00	
Single Flavour Platter Black Forest Ham, Subway Club®, Turkey Breast, Turkey Breast, Turkey Breast & Black Forest Ham, Veggie Delite®, Tuna, B.L.T., Cold Cut Combo and Italian B.M.T.®, (Circle anyone)		\$35.00	
SUBWAY to Go!™ Meals: (Incl. 6" sub., a bag of chips and a cookie)		\$5.75	
Giant Sub (Per Feet)		\$15.00	
Cookies (Per Dozen)		\$6.50	
Chips		\$1.25	
Sliced Apples		\$1.50	
Bottled Beverages		\$1.90	
SOP Items: Total from back			

Bread: <input type="checkbox"/> Italian <input type="checkbox"/> Wheat <input type="checkbox"/> Honey Oat <input type="checkbox"/> Italian Herbs & Cheese <input type="checkbox"/> Italian/Wheat Braid (Giant Subs Only) <input type="checkbox"/> _____	Meat: <input type="checkbox"/> Cold Cut Combo _____ <input type="checkbox"/> Black Forest Ham _____ <input type="checkbox"/> B.L.T. _____ <input type="checkbox"/> Italian B.M.T.® _____ <input type="checkbox"/> Roast Beef _____ <input type="checkbox"/> Spicy Italian _____ <input type="checkbox"/> SUBWAY® Club _____ <input type="checkbox"/> Turkey Breast _____ <input type="checkbox"/> Turkey Breast & Black Forest Ham _____ <input type="checkbox"/> Tuna _____ <input type="checkbox"/> Veggie Delite® _____ <input type="checkbox"/> _____	Quantity*: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	Cheese: <input type="checkbox"/> Yes Type: _____ <input type="checkbox"/> No Cheese	Toppings: <input type="checkbox"/> Lettuce <input type="checkbox"/> Tomatoes <input type="checkbox"/> Cucumbers <input type="checkbox"/> Green Peppers <input type="checkbox"/> Onions Upon Request: <input type="checkbox"/> Pickles <input type="checkbox"/> Olives <input type="checkbox"/> Hot Peppers <input type="checkbox"/> Bacon (Extra Charge) <input type="checkbox"/> _____	Condiments: <input type="checkbox"/> Chipotle Southwest <input type="checkbox"/> Honey Mustard <input type="checkbox"/> Light Mayonnaise <input type="checkbox"/> Mayonnaise <input type="checkbox"/> Mustard <input type="checkbox"/> Oil <input type="checkbox"/> Ranch <input type="checkbox"/> Sweet Onion <input type="checkbox"/> Vinegar <input type="checkbox"/> _____
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Step 3: Payment Information

Method: <input type="checkbox"/> Credit Card (VISA, MASTERCARD AND AMERICAN EXPRESS) Card#:	_____	Exp. _____
SubTotal:	+ Sales Tax: 13%	= Total:

Store Optional Products

Item:	Quantity	Price	Total
Meat & Cheese Platter: Black Forest Ham, Turkey Breast, Roast Beef, Cheese		N/A	
Toppings Platter: Our Standard Vegetables		\$25.00	
Meatball Tray: Marinara		\$40.00	
Brownies: Sold by the dozen		N/A	
Dessert Platter: 3 Dozen Cookies,		\$19.50	
Gallon Beverages (US): Non-carbonated beverages		N/A	
		Sub Total: Enter on Front	

Catering Tips & FAQs

General Tips:

- Recommended portions may vary based on the type and size of the group being served. Make sure to ask as many questions as possible to help the customer determine their catering needs. For example, very young or older people generally have smaller appetites. Teenagers or adult males generally have larger appetites. A business lunch may mean that people eat less.
- Sandwich Platter & Giant Sub orders receive a finishing touches kit which includes an assortment of sauces, napkins and cutlery and your catering brochure. One kit per platter and one kit per every 3 ft of giant sub.
- We **do not** offer any hot sandwiches or flatbreads for catering orders.

Sandwich Platters:

- 1 Sandwich platter feeds 5-9 people (15 portions).
- Each platter consists of 5 Footlong™ cold sandwiches cut equally into 3 portions.
- To help a customer determine the correct # of platters use the following formula:

$$\text{People} \times 2\text{ppp}^* = \text{portions} \div 15 = \text{Platters}$$

Example: 36 people x2ppp=72 portions÷15=4.8 platters= 5 platters

Giant Subs:

- A 3ft giant sub feeds 10-12 people (18 portions) and a 6ft sub feeds 20-25 people (36 portions).
- We recommend 24 hours notice for giant subs orders so we can make the braided bread.
- Bread is available in any of our gourmet selections or a festive white and wheat braid.

SUBWAY to Go!™ Meals:

- SUBWAY to Go!™ Meals consists of a 6" cold sandwich, a cookie and the customer's choice of a side item in a stackable box.
- A bottled beverage can be included for an additional charge.
- Minimum order is 8 meals.

Cookies:

- One cookie platter consists of 36 assorted cookies unless specific cookie flavors are specified.
- Serve 12 cookies in a salad bowl and serve 24 cookies in a SUBWAY to Go!™ box.
- Inform the customer that some of our cookies contain nuts and all cookies have the potential to come in contact with nuts during the baking process.

Estimate one cookie per person attending the event. This will help you and the customer determine the number of platters needed.